

Opening and Closing Meeting Report

Organisation: [27475 (Rex)] - Audit: [09/2016]

Should any change of certificate data's occur, please email within 48 hours this amended file to the account manager.
Amended file has to be transmitted with your final report.

Audit scope in audit language:

PROVISION OF HOTEL SERVICES: ACCOMODATION, RESTAURANT AND BAR, CONFERENCE FACILITIES AND OTHER RELATED SERVICES

Audit scope in English (if different):

When no scope translation in English is provided, this will be done by Certification Body

Confirmation of the corporate name and the number and addresses of sites covered by this certification:

No changes needed
Changes needed
indicate please details

Number of Major Nonconformities: 0

Number of Minor Nonconformities: 0

Company representative:

Top management of the Organization acknowledges the understanding that only the Decision Committee can decide whether a certificate is awarded or maintained. The representative of the Organization also accepts the report and the content of the Nonconformity reports. Any disagreement about the audit results can be stated here.

Date: 22/09/2016

Signature of the top management

Audit team:

Taking into account documents presented, sites visited and replies given to questions asked, the auditor(s) confirm the satisfactory completion of their assignment. The signature of the auditor(s) does not make members of the audit team or the CB responsible for incidents, accidents or errors made by the client during or after certification.

Date: 22/09/2016

Signature of the audit team

Members Participation in the Opening / Closing Meeting

Name and Surname (in full)	Job Position	Signature opening meeting date: 22/09/16	Signature closing meeting date: 22/09/16
	Top management		

- REX HOTEL - SAIGONTOURIST
- 141 Nguyen Hue Str., Dist. 1, Ho Chi Minh City, Vietnam